

Board of Directors Minutes 12.17.19-Teleconference

I. Welcome & Call to order

- a. In Attendance: Dr. Rosanne Palermo, President, Angie DePuydt, Vice President, Charlotte Dumford, Secretary, Amy Rogala-Hobbs, Treasurer, Marquis Laude, Director, Eric Smith, Director, Allison Thomas, Director, Jason Tice, Executive Director
- b. Conflicts of Interest: No Conflicts of Interest were identified for this meeting.

II. Correspondence- One correspondence was identified but was moved under Discussion Items.

III. Treasurer's Report-

- i. Balance Sheet
 - 1. Total Assets \$420,349.77
 - 2. Total Liabilities \$1,359.27
 - 3. Total Liabilities & Equity \$420,349.77
- ii. November 2019 Profit & Loss
 - 1. Total Income: \$26,493.53
 - 2. Total Expense: \$45,644.49
 - 3. Net Income: \$(19,150.96)
- iii. Year to Date November 2019 Profit & Loss
 - 1. Total Income: \$676,510.20
 - 2. Total Expense: \$606,352.10
 - 3. Net Income: \$70,158.10

iv. Motion made by Ms. Rogala-Hobbs to accept the Treasurer's Report as presented. Motion seconded by Ms. Thomas. Motion approved unanimously.

IV. Consent Agenda-Motion made by Ms. Dumford to accept the Consent Agenda as presented. Motion seconded by Ms. Rogala-Hobbs. Motion approved unanimously.

- a. Board of Directors Minutes 11.19.19
- b. ABFP/Stallion Committee 11.21.19
- c. Sports Committee 10.28.19
- d. FHANA Member Council 11.13.19
- e. Editorial Committee 12.4.19
- f. Breeding Committee 11.25.19

V. Executive Director's Report

- a. **Membership:** Current membership is 1665. This represents a decline of 2% from 2018.
- b. **DNA Issues:** Mr. Tice reported that he is working on one DNA issue from the past inspections. He is currently waiting for the owner to submit a new DNA sample to be reviewed. The sample pulled at the inspection did not match the horse in question, nor did it match the half- brother that was registered at the same time.
- c. **Chapter:** Mr. Tice has received one new Chapter application, and this has been forwarded to the FMC for review and recommendation.
- d. **Pending Legal Issue:** Mediation scheduled for January 23, 2019. Mr. Tice would like to discuss this during the KFPS meeting in January.
- e. **Stallion Update:** X-Rays have been submitted for both stallions and sent to the KFPS for review.
- f. **Website update:** Mr. Tice continues to work out small issues with the website, hoping to make it better and more user-friendly. He is planning to meet with representatives from Delta Horse during his trip to the NL. Ms. DePuydt asked about the old site and why members can still access that site. Mr. Tice reported that while the old site is scheduled to come down Dec. 31, he will ask that it be taken down earlier.
- g. **Election/Nomination/Town Hall:** Mr. Tice reported that this turned out to be a fantastic event with 22 members participating in the call. It has been uploaded to our YouTube station and sent out to the

membership to listen. In the future, he would like to make this even better by posting the question being asked on screen, thus making this more of a video for the audience. We might even be able to do a screen share with each candidate. Something to think about and improve for the future.

- h. **AGM Schedule Board members:** The board will be expected to attend the BOD meeting which will take place Wednesday, Feb. 26, starting at 8:30AM. We will continue our BOD meeting in the afternoon on the 26th. Mr. Tice will schedule a dinner and fun activity for the Board on Wednesday evening. The Strategic Planning Session will be held on Thursday, Feb. 27th. Hotel room reservations will be made for you and paid for by FHANA. Mr. Tice inquired about the registration fee for Board members. Ms. Thomas suggested that we follow our normal protocol regarding Board members paying their own registration fees. The Board was in agreement.
- i. **Meet & Greet 2020 Stallion Show:** Mr. Tice reported this event will take place on Thursday, January 9th, 2020, at the upper bar in the WTC Lounge following the last stallion viewed. In addition, there will be a reception for KFPS outgoing President Mr. Wassenaar starting at 5PM.
- j. **Chapter of the Year-**Mr. Tice reported the Chapter of the Year is very close and impossible to tabulate. Both Chapters have gone places with their submissions not seen before, and there is no way to verify some of these submissions. After meeting with FHANA member Caron Osborn, who has assisted with the tabulation in previous years, Mr. Tice suggested this award be split between the two chapters and then redevelop the program for 2020. Part of this redevelopment could include allowing the chapters to submit a letter detailing their accomplishments over the course of the year. We could then turn this into a voting process much like the Horse of the Year. The Board seemed to be in favor of this recommendation. We will revisit the structure of the award at a later time.

VI. Committee Report

a. Sports Committee 12.9.19

- i. Horse of the Year selections: Ms. Dumford presented Sport Committee's 4 recommendations for HOTY. **Ms. Dumford motioned to approve the 4 nominees recommended by the committee to advance to the 2019 HOTY voting process. Ms. Thomas seconded. Motion approved unanimously.**
- ii. Ms. Dumford reported that the Committee's proposal to increase its budget to purchase a secure HOTY voting platform is no longer necessary, as the Committee has since found a better, less expensive alternative that will fit within its 2021 budget as is.
- iii. Overall Award Winners: Ms. Dumford presented the overall winners of the various FHANA awards.

b. Inspection Committee 12.9.19

- i. **Motion made by Mr. Laude to change all referenced materials on the inspection numbers from 25 horses to 20 horses. The reference to 20 would be a guideline; it will not be a hard line. Motion seconded by Ms. Dumford.** Mr. Smith asked for clarification if the number will reflect registrations or actual attendance. Ms. DePuydt asked if the committee has analyzed the financial impact of lowering the number to 20. Mr. Laude indicated that an analysis has been conducted, and this proposed change will not have a negative impact on finances, as the number to break even is lower. Ms. DePuydt further inquired about the KFPS judges' and officials' concerns about lower numbers. Mr. Laude and Dr. Palermo both reported that in their conversations, the KFPS has indicated no hard lines regarding numbers but has expressed a willingness to consider numbers based on member needs and extenuating circumstances. They are aware that inspections in North America are a critical member benefit. After discussion, Mr. Laude amended the motion. **Motion to change all of FHANA's written materials to read 20 horses registered to attend the inspection. Motion seconded by Mr. Smith. Motion approved unanimously.**
- ii. **Motion made by Mr. Laude to send a response to Wil Thijssen and Ester Reen through formal KFPS channels regarding their feedback on the 2019 inspections as drafted. Motion seconded by Mr. Smith.** During discussion, the Board felt that any letter should come from the Board. Further, Ms. DePuydt encouraged Board members attending the meeting with

the KFPS in January to add the matter of judges' comments in print to that meeting agenda. **Mr. Laude withdrew his motion.** Mr. Laude will work with Dr. Palermo to amend the letter as discussed and send on behalf of the FHANA Board. Dr. Palermo also asked to add this letter to the documents for our meeting with the KFPS.

iii. **Motion made by Mr. Laude to approve the Inspection Request form to be implemented for the 2021 inspection season and beyond. Motion seconded by Ms. Rogala-Hobbs. Motion approved unanimously.**

iv. **Motion made by Mr. Laude to accept the inspection schedule approved by the KFPS. Motion seconded by Ms. Thomas.** The Board proceeded to discuss the list of alternating sites at the bottom of the schedule. Mr. Tice informed the Board that some of the alternating sites listed did not desire an inspection in 2020. Ms. DePuydt suggested that perhaps the newly approved Inspection Request Form renders any list of alternating sites unnecessary since all site hosts will now either make a request or not. Mr. Laude agreed to amend the motion. **Mr. Laude motioned to accept the inspection schedule approved by the KFPS without the list of alternating sites at the bottom. Ms. Dumford seconded. Motion passed unanimously.**

- c. Finance Committee Annual Budget presentation: Ms. Rogala-Hobbs presented our annual budget for 2020. Mr. Smith and Ms. DePuydt asked for some clarifications. Mr. Smith expressed a desire to present a balanced budget. Mr. Tice reported that Finance Committee discussed taking money out of savings to pay for Strategic Planning expenses. Ms. Thomas cites that those actual expenses are understood but not reflected in this budget. Ms. DePuydt and Ms. Thomas expressed that though our income estimates are very realistic and conservative, they are confident that we will exceed our estimated income based on the continued upward trend in our investments. **Motion made by Ms. Rogala-Hobbs to accept the budget as amended. Motion seconded by Ms. Thomas. Motion approved. Mr. Smith opposed the motion.**
- d. Proposal for voting withdrawn by Ms. Dumford. As reported earlier in the Sport Committee report, the committee has found a great, less expensive alternative.

VII. Review Items

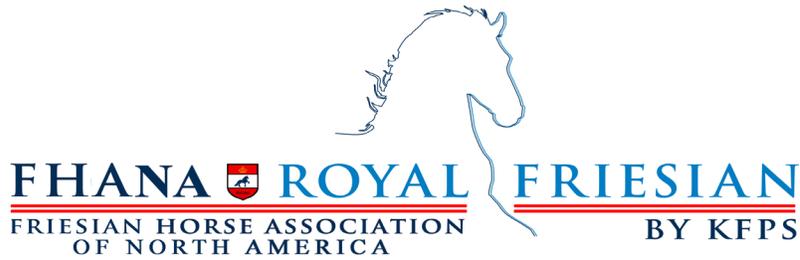
- a. **Strategic Planning Update:** Mr. Tice introduced a timeline suggested by our Strategic Planning moderator and gave an update on which chapters have committed to send a representative as of this date.

VIII. Discussion Items

- a. **Hall of Fame nomination:** Ms. Thomas presented a correspondence on behalf of the Hall of Fame nominee. The nomination has not changed since being sent back for revision. **Ms. Thomas motioned to accept this nomination and send on to the chapter presidents for voting. Ms. Dumford seconded.** The Board discussed the merits of this nominee and decided the nomination bio still needs to be reworked to give the nominee the best chance of being approved by the chapter presidents. **Ms. Thomas withdrew the motion.** A Board member agreed to confer with and assist the nominating chapter with strengthening the nomination for next year.
- b. **KFPS Meeting Agenda:** Mr. Tice suggested items for the agenda should include the mediation plan for January 23, judges' feedback on the inspections and what they put into print, and our 2021 inspection process changes. He will continue to accept agenda items from the FHANA Board.
- c. **Volunteer of the Year:** The board identified one member for the Volunteer of the Year award. After discussion, the board agreed unanimously upon one name to be awarded Volunteer of the Year for 2019. Dr. Palermo will contact this member.

IX. Board Round Table

- a. **Committee Chair responsibilities and communication:** Dr. Palermo suggested a. having a meeting with committee chairs to discuss their responsibilities and how and to whom they need to communicate. Perhaps we need to have quarterly meetings with them to give guidance and help committees to work stronger and better. Ms. DePuydt expressed strong support and appreciation for the idea of member-chaired committees.



- b. **Board member expectations:** Ms. DePuydt reported on her conversations with members regarding expectations of Board members. Do Board members fully understand what's expected of them when elected to the Board? She suggested we produce a document outlining what the association expects, what members expect, what the position entails etc. This document could be presented for each Board member to sign, along with the conflict of interest document, at each year's AGM. Ms. Thomas asked that any such document be posted on the website as well so that anyone considering running for the Board of Directors can make an informed decision.

X. Good of the Order

- a. Next meeting January 20, 2020, at 1:30PM EST. Future meeting Feb. 26, 2020, at 1:30PM EST.

XI. Adjourn

Ms. Thomas motioned to adjourn. Ms. Dumford seconded. Meeting adjourned at 4:36 EST.