

# **FHANA Transfer of Ownership and Registration FAQs**

## **Transfers of Ownership FAQs**

### **I bought a Friesian and the seller signed the back of the laminated papers and handed them to me. How do I transfer the ownership to my name?**

FHANA rules state that it is the Buyers or Sellers' responsibility to transfer the horse into the buyer's name and pay the transfer fee. We will accept a complete transfer of ownership from the buyer if that is what has been decided between the buyer and seller.

The buyer must be a current member of FHANA. It is acceptable to send in a [membership form](#) with the transfer information.

The top left hand corner of the back side of the papers must be filled out with your (buyer) name, address, and phone number. If the seller did not sign the back of the papers (Green & Yellow Papers), a [transfer of ownership form](#) must be completed and submitted with the laminated papers to the FHANA office. The transfer information must be accompanied by the \$85 transfer of ownership fee. There is a \$50 late fee if the transfer is not submitted to FHANA within 45 days.

Usually within 2 weeks of the FHANA office receiving the transfer information, a new laminated paper listing the buyer as the current owner, should be in the mail to the new owner.

### **I just bought a Friesian, and there is a sticker on the back of his paper, below the name of the person I bought him from. Does that mean the horse was never transferred to their name? Where do I put my name and address? Will I get a new paper or do I just have to keep the one with the sticker?**

The white sticker does indicate that the horse was transferred to the person's name above the sticker. The buyer must fill out their name, address, and phone number on the white sticker and the seller must sign the last line on the sticker. The transfer must be submitted to the FHANA office as above, and a new paper will be issued. FHANA no longer uses stickers to indicate a transfer of ownership.

### **I just bought a horse that was imported. The importer never transferred the horse into their name. What do I do?**

The buyer needs to fill out an [Authorization to Import form](#) and send that, with the \$150 fee to the FHANA office along with the laminated registration paper. The horse will be transferred directly to the buyer's name. The time frame is generally the same for either an import or transfer of ownership.

### **I am the sole owner of a Friesian, but I just bought another one with a friend. How do we list ourselves as co-owners?**

The co-owners will need to have an active Full or Business membership with FHANA. The new horse will be put into the 2 individuals' names and/or the business name, if one exists. If the horse is ever sold, both signatures will be required on the transfer of ownership.

### **I just got married and I want to add my spouse's name to my horse's registration paper. What do I have to do?**

You will need to notify the FHANA office in writing, an email is fine, that you would like to add your spouse's name to the current membership. The fee to update the registration paper is \$15 per horse. You just need to mail the laminated paper with a letter requesting the update with the fee.

One thing to think about is how you'd like the ownership to be listed. If you list Jane **and** John Doe, both signatures will need to be present when the horse is transferred to someone else. If you list Jane **or** John Doe, either signature can be used to transfer the horse, both will not be required. You can also use **and/or** which means any combination of the above is acceptable when transferring a horse.

### **I want to transfer all my horses to a family trust. What do I have to do?**

The trust must become a Business Membership with FHANA. Then you (current owner) must fill out the [transfer of ownership form](#) listing the trust as the new owner and send that, with the laminated registration paper and the transfer fees to the FHANA office. If you are the current owner and you're transferring the horses into your trust, then the transfer fee is \$15.

If you are purchasing the horses from a 3<sup>rd</sup> party and would like the trust to be the new owner, then the fee is the normal transfer of ownership fee.

## Registration FAQs

### **How do I register my foal?**

Please see the FHANA website under Registration Forms for a detailed description of the foal registration process. Or you can call the FHANA office and the staff can fax, mail, or email you the process. There is no "registration form" that the office can send you. All birth registrations take place using the FHANA Member Portal and selecting "**Foal Registration**". From there you will select the mare that was bred and follow the steps.

Please note you have 30 days from the date of birth to register the foal. After 30 days, there is a \$50 late fee which will be automatically added on to your registration fee. After 6 months, there is a \$100 late fee. This deadline is even more important the closer to inspections the foal is born.

### **I sold a foal in-utero, do I have to register the horse under my name and then pay for a transfer of ownership too?**

No, you can list the foal's owner as the owner on the birth announcement. As the owner of the mare at the time of foaling you will still be listed as the breeder, but that will bypass the transfer forms and fees. Please indicate with the birth announcement thought, where the DNA/microchip kit is supposed to be sent. Otherwise we will send it to the current owner of record for the foal and it will be their responsibility to get the kit to whoever has the foal.

### **Do I have to take my foal to be inspected this year? Or can I wait a year?**

You do not have to take your foal to be inspected. If you have a filly you have the option to take her as a yearling, two-year-old, and then again as a three-year-old for Studbook. If you have a colt then he either must be taken to the inspection as a baby, as a three-year-old. This is something to keep in

mind when making your plans.

**🚩 My vet does not have a microchip reader, but he can borrow one from a small animal vet, will that work? Does he have to read it after he implants it?**

Probably not, large animal microchips are usually on different frequencies than small animal chips. If your vet cannot get a large animal chip reader that reads 134 kHz frequency then you can rent one from FHANA for \$50 if you are in the continental US, if you are outside the continental US the fee is \$60. You must submit the [Microchip Reader Rental Agreement](#) that can be found under Horse Forms on the FHANA website.

FHANA **always** recommends that the vet reads the microchip before and after implanting. Before to make sure it still works after being mailed and after to make sure it's not too deep into the muscle or was damaged while implanting. The forms that are required to be returned to FHANA ask the vet to sign off that the microchip was read after being implanted. If, for whatever reason, the vet cannot find the microchip after implantation please call the FHANA office for another chip. The foal must have a microchip in him that can be read. If two are implanted, both microchip numbers will be listed on the registration paper just in case, if down the road, the first microchip appears and can be read.

**🚩 My foal died before I could register him, does FHANA need to know about that?**

FHANA asks that you fill out the birth registration on the portal listing the reason the foal died. There is no charge for this birth registration.

