

Board of Directors Minutes
Regular Meeting
January 18th, 2022 6:00PM EST

I. Welcome & Call to order

- a. In Attendance: Dr. Rosanne Palermo, President, Marquis Laude, Vice President, Allison Thomas, Secretary, Eric Smith, Treasurer, Charlotte Dumford, Director, Erin Miley, Director, Jason Tice, Executive Director
- b. Conflicts of Interest: None declared.

II. Correspondence

- a. **Letter from Joe Michielli:** This letter was information for Board reference. No further discussion was had.

III. Action Item Reviews

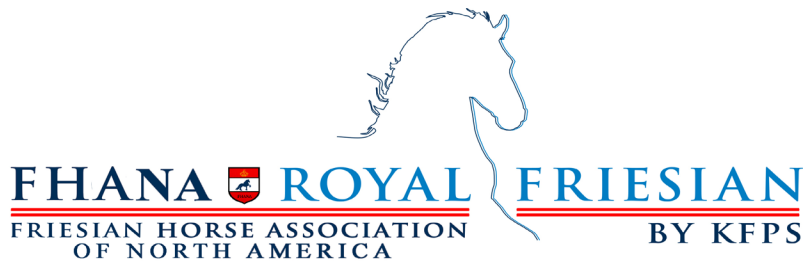
- a. **Board liaisons for the Education and Membership Committees will contact the committees to ensure meeting minutes are provided for the January Board of Directors meeting:** Completed.
- b. **Volunteer Duty Agreement to be re-vamped by Mr. Laude, Ms. Dumford, and Ms. Thomas:**
- c. **Mr. Tice and Ms. Thomas to add continuing education at an event in the Netherlands to the job description for the Executive Director:** Completed.
- d. **Mr. Tice will work on arranging the meeting with the KFPS Board and the FHANA Board for February 5, 2022:** This meeting is scheduled for February 5, 2022 at 10am EST.
- e. **Mr. Tice will post the information and schedule for the KFPS Member Council Representative election to the FHANA website:** Completed.
- f. **Dr. Palermo will follow up with the artist for the FHANA Coloring Book to establish a timetable:** This item is in progress.
- g. **The Board of Directors will sign up for the FHANA AGM and make travel plans:** This item is in progress.

IV. Treasurer's Report

- a. Mr. Smith presented a rough overview of the 2021 Year End financials. As these have not been audited yet and are not finalized, there was no report available. There was a net positive income for 2021.

V. Consent Agenda – Items included in the Consent Agenda:

Board of Directors Regular Meeting Minutes December 21, 2021
Membership Committee 9.9.21
Membership Committee 10.18.21
Membership Committee November 2021
Education Committee 9.28.21



Education Committee 10.26.21

Education Committee 11.23.21

Breeding Committee 1.5.22

Editorial Committee 1.13.22

FHANA Member Council 11.17.21

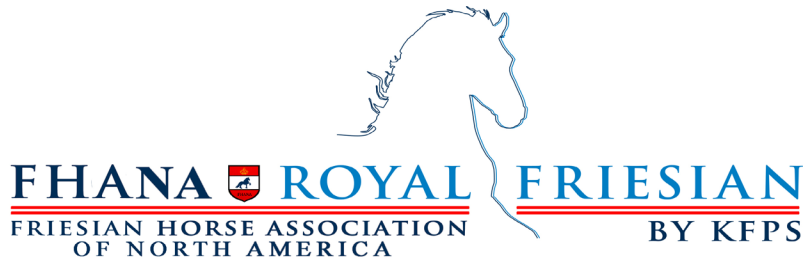
Motion made by Ms. Dumford to accept the Consent Agenda as presented. Motion seconded by Ms. Miley. Motion passed unanimously.

VI. Executive Director's Report

- a. **Membership:** Current membership level is 1828.
- b. **DNA Issues:** None currently.
- c. **Transfer Issue:** There is one outstanding transfer issue.
- d. **Chapter Renewals:** The FMC will remind the Chapters to get their renewals in.
- e. **Alberta Friesian Horse Association 25h Anniversary:** The Alberta Friesian Horse Association is celebrating their 25th Anniversary in 2022.
- f. **Membership Renewals:** Renewals are continuing. Reminders will be sent out on January 24th, 2022.
- g. **Outstanding Invoices:** Mr. Tice informed the Board of another outstanding invoice.
- h. **Executive Director Time Away:** Mr. Tice will be away from the FHANA office from January 19th to January 24th, 2022.

VII. Committee Reports

- a. **Inspection Committee:** The Inspection Committee wished to extend their thanks to Mr. Tice for his exceptional work on organizing the Spring 2022 Inspections. There have been many changes to the schedule and registered horses, but these are progressing well with many horses signed up. Ms. Miley also reported that a private site form has been created and the four private sites that were provisionally approved for Fall 2022 inspections will have those returned in time for the February Board of Directors meeting.
- b. **Membership Committee:** The Membership Committee proposed some additional members to add to the FHANA Mentor program. Mr. Tice informed the Board that the program has been well utilized and well received. He has had very positive feedback from new members regarding their mentors. The Board did not have any concerns about the list presented by the Committee. The Committee will now check with the people selected to see if they are interested in being mentors, and if they have the time to commit to the position. The Board also decided to put out a call to the Membership to see if there were other members who might be interested in becoming mentors.
- c. **Stallion Owner Committee:** This committee met for the first time. There was good participation. Ideas were discussed regarding coming up with ways to get more of the approved stallions into the public's view.
- d. **Education Committee:** **Motion made by Mr. Smith to add the option to make a donation to the FHANA Research Grant Program on the FHANA Membership renewal/registration forms and on the website. Motion seconded by Charlotte.** The suggested levels for donation would be \$10, \$20, \$20, or any amount of the member's choosing. This will allow the membership to donate to the FHANA Research Grant fund, which will be used to fund academic research into Friesian specific issues. The Board discussed the best way to implement this change. Many renewals have already happened so would be missed by putting this on renewal forms alone. It was decided to use a link on the website to



make this available to all members immediately, and to investigate adding it to renewals and invoice emails via a hyperlink. **Motion passed unanimously.**

VIII. Review Items

- a. **None.**

IX. Discussion Items

- a. **Articles in The Friesian:** The Board discussed an issue that arose when around an article in The Friesian. Due to this, a new policy will be implemented requiring any article and photo submitted must include a signed release for the photos used. This includes both the copyright for the photo and anyone whose face appears in the photos. The Editorial committee will implement this policy.
- b. **FHANA AGM Update and Schedule of Events:** Mr. Tice presented an update on the 2022 FHANA AGM. The details of the Board retreat were discussed including a rough schedule. Board members will need to arrive by Tuesday, February 22nd or sooner. The new Directors Elects will also be present for the retreat, but will not be seated as Directors until the latter part of the Thursday meeting. Officer elections will also happen at that time. There has been a change to the AGM presenters as John Greenall is no longer able to attend. Sterling Graburn will be replacing him as the Driving speaker at the AGM. There have been some issues with the Audio/Visual contract with the hotel that Mr. Tice is working through. Mr. Smith offered to help with this.

X. Board Round Table

- a. **Passing of Mr. Frank Leyendekker:** The Board expressed their sadness at the passing of Mr. Leyendekker. Mr. Leyendekker was a founding member of FHANA and a member of FHANA's Hall of Fame. The FHANA Office has the funeral details and the Board agreed to send something in honor of Mr. Leyendekker.
- b. **Director On Boarding Process:** Mr. Tice has developed an on-boarding process for any new Director Elects to the Board. This will be held on February 15th, 2022. All new directors are required to participate. On boarding will include topics such as using BoardEffects, the FHANA Google Drive, and other related systems.
- c. **FHANA Election Update:** The Board of Directors election will conclude on January 31, 2022 at 8pm EST. Mr. Tice and Ms. Thomas will then verify the results, including the mail in ballots. The results of the election should be concluded by February 5th, 2022 at the latest.

XI. Action Items

- a. **Volunteer Duty Agreement to be re-vamped by Mr. Laude, Ms. Dumford, and Ms. Thomas.**
- b. **FHANA Directors will provide Agenda items for the KFPS meeting to Mr. Tice by January 31st.**
- c. **Dr. Palermo will provide an update on the progress on the FHANA Coloring Book.**
- d. **The Editorial Committee will create a release form for articles and photos submitted for The Friesian.**
- e. **Mr. Tice will put a call-out on the FHANA website looking for people interested in becoming a mentor to new FHANA members.**
- f. **Mr. Tice will add a Paypal hyperlink on the FHANA website to allow donations to the FHANA Research Grant Fund.**



XII. Good of the Order

- a. Next meeting February 24th, 2022, at 1:30PM EST in Mashantucket, CT. Future meeting March 15, 2022, at 6:00PM EST, subject to change.

XIII. Adjourn

- a. Mr. Smith motioned to adjourn. Motion seconded by Ms. Dumford. Meeting adjourned at 7:38 pm EST.