

Inspection Committee Minutes July 12, 2022, 1:00 Central Time

Attendance: Marq Laude, Chair, Jason Tice, FHANA Executive Director, Annie Muilwijk, Tiffany van der Kooi, Secretary, Jancy Morgan, Annette Carpenter, Carrie Blair, Jo Clough, BOD Liaison, and Rick Butts

Absent: Dan Dali

Approval of the June 2022 Minutes: To be addressed at the July 2022 Inspection meeting.

Budget Information: Jason indicated that the Inspection Committee will have a difficult year meeting FHANA's Inspection budget expectations. He briefed the Finance Committee on these challenges. This is due in large part to escalating expenses for travel including hotels, airfare, and car rentals due to inflation.

Inspection Site Updates – North Carolina is considering canceling; this will have significant impacts on the travel plans already in place. Jason needs a final answer by the site host so he can complete his travel arrangements. Jason is missing Circuit 1 program orders from British Columbia and New York. A decision was made to order 50 of the programs and bill sites if there is no order. British Columbia may change their location, Marq will contact Kay to determine what they anticipate will happen. Joe Michielli was seeking a site change and it was questioned if everything is now settled and if he supplied needed information for insurance requirements. Dahl Graphics has a slight increase in fees, this increase will be passed on. Dahl will need our orders soon. The American fall schedule is complete. Jason will send lists to site hosts of their respective entries that FHANA has currently received.

Ribbons: There is a ribbon shortage so we may have to improvise with ribbon distribution.

Discussion for Fall Meeting- The Inspection Committee will need to establish procedures for next year for site host duties along with timelines and required documentation to reduce logistically challenges. It was advised that there be firm due dates for requested paperwork.

Motion made by Jancy - If a site host is delinquent in their required documentation and duties this issue will be forwarded to the Board for their review and recommendations. A consequence to consider include exclusion from being a future site host. Motion seconded by Annette and passed unanimously.

Next Meeting: August 9, 2022, at 1:00 CST

Motion to adjourn the meeting was made by Rick Butts